

# StudyNSW Partner Projects

## Guidelines for submission 2018-19

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March 2018

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## **StudyNSW partner project guidelines 2018-19**

### **Overview**

StudyNSW was established on 1 July 2014 with the key objective of delivering the 10-year international education strategy outlined in the [Industry Action Plan](#)<sup>1</sup> to position NSW in key markets as a leader in international education.

StudyNSW has four key functions:

- program delivery to improve the experience of international students studying with NSW education providers
- marketing and promotion to raise the profile of NSW's education, training and research strengths
- policy and advocacy to enhance the competitiveness of international education in NSW
- international market development and support for new technology-enabled models of delivery to maximise NSW strengths in providing offshore and flexible delivery of education and training.

It also provides secretariat services for the NSW International Education Advisory Board which offers expert insight and advice on the delivery of strategies and projects, and on the future direction of StudyNSW.

Each year StudyNSW undertakes a number of activities and projects to deliver on the four key functions. Core projects are selected based on stakeholder consultation and International Education Advisory Board input.

### **Partner projects**

In addition to the core projects, StudyNSW encourages partner projects that align with StudyNSW functions and can be jointly funded and delivered as a partnership between industry and StudyNSW.

Partner projects should be strategic, innovative, demonstrate a strong benefit to the international education sector, and address gaps not currently addressed by the sector.

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<sup>1</sup> [NSW International Education and Research Industry Action Plan](#). Prepared by the International Education and Research Industry Taskforce. 25 September 2012.

## Who can apply

Applications will be accepted from education providers and other organisations that have a focus on international education. Partnership applications from a consortium of providers and organisations are encouraged.

## Funding parameters

Applications for projects must be received at StudyNSW by 5pm on 22 June 2018. All projects must be completed or substantially delivered by 30 June 2019.

Funds of up to \$110,000 (incl. GST) per project are available from StudyNSW. All funds must be matched by industry contribution, including through in-kind contributions.

Applications must be for new projects, or for new elements to existing projects, that would otherwise not be done without partners.

Funding is **not** available for:

- *ongoing* administration and staffing costs (although funding is available for *fixed-term* administration and staff appointed *for the duration of the project*)
- infrastructure, capital or the purchase of significant assets
- projects that are already being carried out by industry or have been substantially completed
- continuation of a project beyond 30 June 2019 – there is no provision for funding ongoing projects.

Funding will be provided to applicants under a NSW Government funding deed. Applicants must familiarise themselves with the standard terms and conditions of the funding deed. An example funding deed is available on our website.

Payments to successful applicants may take up to 30 days from the date of invoicing.

## Application process

Applications for partner project funding must include the information below and be submitted directly to StudyNSW.

Applications must include:

- a description of the proposed project and rationale of why the project is needed (up to 500 words);
- a note of whether it is a new project or a new element of an existing project;
- a description of how the project will benefit the international education sector, including a list of specific deliverables linked to StudyNSW functions;

- identification of the project partners (other than StudyNSW) and their respective contribution(s), including a letter/email of support from each project partner detailing partners' proposed funding/support;
- a budget, including details of the level of funding requested and other funding/in-kind support sources that at least match the contribution sought from StudyNSW;
- an indicative timeline, including key milestones for the project delivery.

## Key dates

|                                       |                     |
|---------------------------------------|---------------------|
| Applications open                     | 1 April 2018        |
| Closing date                          | 5:00pm 22 June 2018 |
| Notification of outcome to applicants | Mid-September 2018  |

## Assessment criteria

The criteria used to guide assessment, prioritisation and other decision making in relation to partner projects are set out below:

1. Supports NSW State Priorities<sup>2</sup> to create jobs (10% weighting); <https://www.nsw.gov.au/improving-nsw/premiers-priorities/>
2. Adds value to enhance delivery of StudyNSW four core functions<sup>3</sup> through industry collaboration and input (40% weighting); <http://www.study.sydney/english/about-studynsw/>
3. Generates maximum impact within identified resources and effectively manages risk (25% weighting); and
4. Provides benefits to more than one entity, and where possible, more than one education sector (e.g. schools, vocational education and training, higher education, English language intensive courses for overseas students) (25% weighting).

Favourable consideration will be offered to projects which seek to enhance the experience of international students by:

- creating work-integrated learning or work experience opportunities during studies;
- improving access to employment post-studies;

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<sup>2</sup> NSW State Priorities (<https://www.nsw.gov.au/making-it-happen>)

<sup>3</sup> StudyNSW's four core functions are described on page 12 of the [StudyNSW International Education Strategy](#).

- addressing cost of living issues (e.g. availability of suitable and affordable accommodation);
- raising community awareness of the benefits of international students to NSW and its residents.

## Assessment process

Projects will be assessed by a Partner Project Advisory Committee (PPAC) against the above criteria. The PPAC includes independent representatives with substantial experience in the international education sector.

The International Education Advisory Board will consider and advise on partner projects. Final decision will be made by the Secretary of the NSW Department of Industry.

## Administration

- StudyNSW aims to notify applicants of the outcome of their application by mid-September 2018.
- StudyNSW reserves the right to propose amendments to the applicant's proposal prior to accepting to fund the project.
- Funds will be paid on the delivery of key milestones in the project.
- A payment schedule will be negotiated with the successful applicant(s).
- Partnerships or consortiums must identify a lead agency for contracting purposes.

## Reporting requirements

Successful applicants will meet with StudyNSW representatives and other partner project funding recipients before 30 June 2019 to present on their project and discuss project issues, including lessons learned and steps taken to ensure the project is completed on time and achieves its objectives.

Successful applicants will provide a Completion Report upon completion of the project (i.e. by 31 July 2019) which must provide evidence that can be used to independently verify expenditure of the Grant funds and will include the following information:

- a brief description of the activities and objective/s of the project;
- all activities undertaken as part of the project;
- the results achieved from the project;
- the amount of the funding from the Grant that was expended on each activity.

Reporting requirements will also include an expenditure report in the format of an Audit Opinion verifying expenditure of the Grant funds and any interest on Specified Expenditure on the Project.

## **Helpful links**

[NSW International Education and Research Industry Action Plan](#)

[StudyNSW International Education Strategy](#)

[StudyNSW partner projects overview](#)

[Previous partner project highlights](#)

## **Contact**

Nuala Myatt-Bocarro

E: [study.nsw@industry.nsw.gov.au](mailto:study.nsw@industry.nsw.gov.au) | T: 02 8222 4128